

Research Team Member Categories/ Definitions

HQP (Highly Qualified Personnel): HQP are trainees, specialized staff, and research staff, including undergraduate and graduate students, postdoctoral fellows, research associates, research assistants, technicians, Indigenous partners, assistants and knowledge holders, whether based in Northern or Southern Canada, as well as Inuit, First Nations, and Metis working as part of the research team.

Project Lead: The individual who oversees all of the research activities (project development, training, communication, knowledge transfer, reporting). The Project Lead can conduct their own research within the project and train or supervise HQP. They may delegate specific tasks to others on the team, but the Project Lead makes final decisions. The individual's support organization must sign an Ultimate Recipient Agreement with ArcticNet (the funder) to receive funding.

Co-Lead (Maximum 2): The individual(s) who assist the Project Lead in overseeing the research activities (project development, training, communication, knowledge transfer reporting). The Project Co-Lead(s) can conduct their own research within the project and train or supervise HQP. They may delegate specific tasks to others on the team. The individual's support organization must sign an Ultimate Recipient Agreement with ArcticNet (the funder) to receive funding.

Researcher: An individual who undertakes research activities in accordance with activities developed in the project. The researcher initiates, coordinates research studies, and may train and supervise HQP. Researchers may include the Project Lead and Co-Lead(s). The individual's support organization must sign an Ultimate Recipient Agreement with ArcticNet (the funder) to receive funding.

Collaborator: A person or organization providing important perspectives to the project as well as in-kind support, but does not receive funding from ArcticNet for the project. A collaborator has a less formal relation to the project than a partner.

Partner: A person or organization contributing funds or in-kind support (defined below) to the project, but does not receive funding from ArcticNet for the project. A partner actively contributes to, and can be accountable for, the project's success.

Support organization or affiliation (also referred to as Ultimate Recipient): The post-secondary institutions, research hospitals, not-for-profit organizations, First Nations,

Inuit, Métis and Territorial organizations and governments, municipalities, research networks, public engagement networks and start-up companies approved for funding by ArcticNet. This organization has agreed to receive, administer and manage ArcticNet funds to conduct eligible activities according to SSF guidelines for the project. Please refer to the Program Guide for further details and eligibility.

Main contact: The individual who will be responsible for communicating with ArcticNet (who may be different from the Project Lead). The main contact needs to be someone who is aware of the project and is easily reachable and who ArcticNet can follow-up with if there are any questions or concerns about the proposal or project or any reports or information submitted to ArcticNet.

In-kind support: In-kind support is a non-monetary contribution (i.e., goods or services) to the project made by a project partner or collaborator without charge. This may include the provision of office space, access to equipment or data, as well as the provision of time, expertise or, technical skills to provide direction to the project or participation in the project. This adds financial value to your overall project.

Ultimate Recipient Agreement: The funding agreement that must be signed between ArcticNet and the Ultimate Recipient (supporting organization or affiliation) for the funds to be transferred if the application for funding is successful.